



GUIDELINE FOR PRE- EMPLOYMENT MEDICAL EXAMINATION

1. He is advised to report at **Health Check-up department, Woodlands Medical Centre Limited, 8/5, Alipore Road, (Ground Floor), Kolkata-700027** on respective date at **8 a.m. [Near Alipore Zoo, Kolkata]**.
2. He should bring with him the Call letter issued for Written Test containing his photograph for verification of his Identity. In case the same is not available readily any valid identity card (say voter I.D./Studentship I.D. having his photograph) may be produced.
3. He should report for Medical check up there in **EMPTY STOMACH** for necessary tests/examinations.
4. The cost for the medical checkup shall be borne by the Company. The Candidate is not required to incur any cost for the Medical Examinations.
5. He will be offered a complementary breakfast by the Woodlands Medical Centre at the time of Medical examination.
6. The report of Medical examination shall be forwarded to **WBSEDCL**, by the Woodlands Medical Centre Ltd. directly.
7. In case of any difficulty, the candidates may contact at:-
 - A. **Sri Samarjit Biswas, Manager, Business Development & Corporate Communication, Woodlands Medical Centre Limited, - Mob. No. 9830290662**
 - B. **Mr. Dilip Bose, Woodlands Medical Centre Limited, - Mob. No. 9231486961**
 - C. **Woodlands Medical Centre Limited / Ms. Janifer – 2456 – 7075 to 7089 (15 lines).**

The Appointment Letters of the successful candidates as per above lists have since been dispatched by Speed Post as per addresses provided in the applications forms of the candidates.

The candidates, whose names figured in the above lists and do not get the Appointment Letters by 04.08.2010, may contact for the same with the following Office of the Company:-

Joining Date: 10.08.2010 at 10.30 a.m. : Ramendra Nath Choudhury Auditorium, WBSEDCL, Vidyut Bhavan, Salt Lake, Kolkata-700091.

**OFFICE OF THE:
GENERAL MANAGER (HR&A)
WBSEDCL, 7TH FLOOR,
VIDYUT BHABAN, SALT LAKE CITY,
KOLKATA-91
(OPP. KARUNAMOYEE INTERNATIONAL BUS TERMINALS)**

TELEPHONE NO.-(033) 2359-8370
